

Dundee Mill and Park Partners Minutes – Wednesday, AUGUST 13, 2025

Meeting called to order at 6:04 p.m. by Pat Brown, Pres.

Directors Present: Mo Beck, Larry Brown, Deb Flitter, Sue Hafermann, Tom Hinchcliff, Rachel Koepke, Troy Kruzick, Jean Timple, Jerry Wick, and Karen Wenger

Guests: Cheech, Gary Barden, Jim Bauer, Dean Kranig, Terry Leininger, and Ray Schroeder

Minutes from July 7, 2025, were read and approved by all.

Treasurer's Report: July 31, 2025: Checking BOH- \$17,112.37 Money Market BOH - \$26,199.89

Drexel has been paid for shed materials. Monies have been advanced for Oktoberfest costs. Mill has again been provided with a gift card from Thrivent. Motion made by Mo to accept report; seconded by Jean.

Request made to change agenda order: New Business- Recent water level and turbine repair and Old Business- Oktoberfest to be address first. Motion made by Sue; seconded by Deb

New Business

Recent Water Level Issue: Troy provided a concise explanation as to the Mill's operation, procedures and protocol with regard to acceptable water levels (and why); those involved with the process; and recent repair.

Jim Bauer offered to become a volunteer

Old Business

Oktoberfest:

- a. Beer: We need to go through a distributor (Beechwood Sales) and will need tappers and a cooler.
- b. Food: The committee (consisting of Tom, Gary and Tony) will meet to finalize selection.
- c. Advertising Items to Sell: Will move ahead with purchasing event apparel. No year will be on apparel. Design can be changed in the future if necessary. Directors will be able to purchase apparel for themselves ahead of time at a discount of \$5. Motion made by Jerry; seconded by Mo. Beer Steins: Pictures of steins were presented-pint glasses and a Mason jar style. Suggestion made that rather than the Mason jar maybe one that is more like an actual stein be offered. Suggestion made by Jean to look into 4Imprint as they offer grants to nonprofits.
- d. Baskets/Raffles: More letters are needed. Suggestion made to have these letters be a different, brighter color so they stand out more when left with businesses. All items need to be at the Mill a week beforehand **NO LATER THAN September 26.**
- e. Posters: Distributed and should be **up by August 30.**
- f. Signage: Distributed and should be **up in September.**
- g. Parking: Golf carts have been secured.

Old Business (continued):

1. Garden Shed: Deposit has been made; Dan Hall, of Drexel, is looking into possibly having that cost further reduced. Looking into utilizing the Industrial Arts students at Campbellsport High School; if not, Plymouth's program would be willing to do the construction. It would not be prebuilt; students would construct it at their school and be delivered to the mill by Drexel.
2. Engraved Brick Fund Raiser: Deferred until after Oktoberfest.
3. Outcropping: Deferred until after Oktoberfest. Dean indicated he is looking at mid-October. Will talk to Eden Stone about what we may possibly need.
4. May Murphy Mill History: Suggestion made to utilize a QR code. That could be done as well, but not everyone has accessibility and the value of paper pamphlets was discussed. At this time, more copies of current pamphlet will be made.
5. Progress of Water Trough Repair: Discussed concerns about the shut-off valve when the water is low. The electrical tape worked well this past winter. There is a slight leak to be addressed.

6. Easter Egg Hunt: New volunteer, Jim Bauer, accepted to be the Easter Bunny for next year's event.
7. Love Lites: Karen outreached to Randy and Linda Stutz about being our Santa and Mrs. Claus. They have marked it in their calendar, waiting for approval from the Mill. Their charge is \$20 each for a 90-minute appearance. Motion made and agreed by all to confirm the date with them and their fee. Suggestion made to possibly have them make their entrance via the Vista Train/trolley if we are able to utilize it.
8. Pavillion Rental Sign: Letters for sign came in today. Suggestion made to announce on our Facebook page, to apprise the public, when the Pavillion is being utilized for a private event.
9. Wood Fencing Progress: Deferred until after Oktoberfest.
10. Mill Tour: Tour for ARC organization is still on for 8/24. Jean is still in need of members to assist with the group.
11. Progress on Mill Lighting by Mike Puetz: Tour of Mill and grounds was done by the committee to ascertain its needs (such as marking outlets and circuit breaker), and a hierarchy list has been made. Members agreed we need to utilize someone who is knowledgeable about electrical codes, which Mike Puetz, of Bill's Electric, would be. Mike has offered to donate some time, but other electricians in the area for consideration of their help as well are Tommy Thompson and Lakeview Electric. Suggestion made to possibly utilize interns as well. Terry Leininger, Town Board Chairman, requested we let him know who and offered to let the Town Board "know if we need something."
12. Bemis Voucher Spring Fundraiser: Deferred until Spring 2026.
13. Weed Trimmer: No update. However, Larry was able to obtain used patio block that is being utilized to fill in the steps leading to the pavilion. Dean suggested Techniseal Polymeric sand and may have extra bags.
14. Piggly Wiggly Round-Up: Larry confirmed our slot will be before Labor Day and will run August 24-31.
15. Dead Ford Memorial Tree: Larry removed tree and stump. No word from Ford family about a replacement.
16. Private Event Sign: Completed. Signs have been purchased and are ready for use.
17. Jay Kueper Historical Info: No update.
18. Possible Leads on Additional Totes Needed: They are still needed.

New Business (continued)

1. Shipping Container- At the recent Town Board meeting, it was offered to the Mill, *if* the Long Lake Baseball club was looking to dispose of their shipping container (converted to a concession stand), would the Mill be interested in it. Will consider and discuss this at a later date.
2. Suggestions made for possible future events at the Mill: "Jam at the Dam" -a music event; "Thrill at the Mill" around Halloween; and a possible tractor show.
3. Top soil is needed to fill some holes before Oktoberfest. Motion made by Karen and seconded by Jerry to purchase soil.
4. Regarding the safety of those working on the Mill, suggestion made to look into a ladder/catwalk system. Dean indicated he may have a lead on a catwalk.

Before meeting's end, Terry, Town Board Chairman, spoke and commended the Directors for all of our efforts. He is well aware of the impending 500 Year Plan for managing the Mill and supports maintaining the system. He further indicated he will "prepare the community for what is to come" regarding this.

Next meeting **September 10, 2025, at 6 p.m.**, at the Mill (weather permitting under the Pavillion)

Motion made by Larry, and seconded by Jean, to adjourn meeting at 7:17 p.m.

Respectfully submitted,
Karen Wenger, Secretary