

Dundee Mill and Park Partners Minutes – Wednesday, May 14, 2025

Meeting called to order at 6:31 p.m. by Pat Brown, Pres.

Directors Present: Maureen Beck, Larry Brown, Tom Hinchcliff, Rachel Koepke, Troy Kruzick, Lenny Riemersma, Jean Timple, and Karen Wenger

Guest: Dean Kranig

Minutes from April 9, 2025, were approved as read.

Treasurer's Report: Treasurer not in attendance; reports for both May and June to be addressed at June's meeting.

Old Business

1. Garden Shed: Determined cement board siding will be used.
2. Engraved Brick Fund Raiser: The best area suited for the project is by the half-wall/waterwheel area, as the area is the most conducive and has the greatest percentage of visitors.
3. Outcropping: Dean indicated availability would be mid-October or beginning to end of November.
4. May Murphy Mill History: Reiterated there were two May Murphy's – one who is included in the Mill's history; the other who was married to Lloyd Murphy, last property owner.
5. Display Case Lighting: To be installed at a later date.
6. Oktoberfest Committee (Tom, Pat, Susan, Debbie, Larry, Rachel and Jean) Report:
 - a. Band Risers: Discussed possibility of building a riser for band in pavilion.
 - b. Susan on Port-a-Potties with Pit Stop Portables in Fond du Lac - \$1000 deposit has been made. Suggestion was made to possibly use Laudoff in 2026.
 - c. Beer: Selection for a vendor is ongoing; decision should be made no later than August.
 - d. Advertising Items to Sell: Tom suggested selling a souvenir mug (\$10 initial cost; \$5 refills). In regard to apparel, a design is being worked on and meeting scheduled for merchandise.
 - e. Duck Race: Ducks to be used are housed at the Town Hall. Recommended testing that all ducks float (approx. 300). Troy will be in charge of moving the water on the day of the event. Nancy offered to assist.
 - f. Signage: It was suggested that 3 more banners be purchased as well as 6-12 more yard signs.
 - g. Baskets/Raffles: Sponsor letter was approved. Recommended sending out sponsor thank-yous after the event. Suggestion made to purchase new raffle buckets (replacing current cans used) for more efficient storage. It was conveyed that Donna would continue to assist with taking money the day of the event and with the bake sale. It was noted that more baked goods are needed. Jean and Karen offered to help with basket raffle. Recommended that at the time of drawing for baskets to pull the ticket, record the winner, and then post on a board versus calling out for the winner and waiting for person to come up to accept their prize. It was agreed to again do a big prize and will be discussed at committee meeting.
 - h. Sponsors: List of last year's sponsors read, and directors chose who would make contact (for any questions and complete list, outreach to Tom).
7. Director Input/Comments on Updated Website: It has been completed. Motion by Lenny to accept the revamped website; seconded by Maureen. Suggestion made there be a policy be in place regarding the use of photos. It was agreed no advertising on the website.
8. Progress of Water Trough Repair: Heat tape worked. Looking to install a shut-off to prevent water from slowing down trough in the winter.
9. Easter Egg Hunt: Well attended and photo of prize winner will be on website.
10. Annual Meeting: Held prior to this monthly meeting. Vice President- Troy Kruzik. Lenny will remain a Director. Secretary- Karen Wenger, with Nancy remaining a director as well.
11. Love Lites: Suggestion made to outreach to Kay Wege for Christmas music, as she assists with Waucousta Lutheran School music program. No further action regarding Santa with photo op or the utilizing the Vista "train."

12. Pavillion Rental Sign: Discussion about whether to angle current one or make another one to increase visibility from the road.
13. Weed Bouy: Installed by Jerry and Troy and is working well.
14. Wood Fencing Progress: Discussion about who, when and how much to purchase. Pat offered to facilitate it. Guest Dean Kranig offered to use his mini-excavator, with attachment, for installation.
15. Attached Items to be Discussed at Future Meetings
16. Mill Tour: April 28th tour not done as Shepard of the Hills needed to cancel. Discussion about tours for 2025. Confirmed 3rd Sunday of the month for June, July and August. Jean will provide tours during Oktoberfest.
17. Muskrat Trapping Update: Reported 21 muskrats were trapped. Treasurer will need to issue a check (\$250) to trapper. Recommendation made by Troy to trap on an annual basis to reduce chance of damage to raceway; further muskrat damage could potentially be much more costly.
18. Progress on Mill Lighting by Mike Puetz: Mike generously offered to donate the labor; Mill would need to provide materials. Group would like this to be a priority. Established a committee (Tom, Troy, Jerry and Pat) to facilitate this.
19. Informative Signage Along Raceway: Town has approved installation. Recommended sign be affixed to a 4x4 and that it be slightly slanted. It was noted a sign in the basement was in the wrong area and needed to be addressed.
20. Bemis Voucher Spring Fundraiser: Sales are going well. Directors approved purchase of two to be used for flowers for the trough flower box.

New Business

1. Traffic cones were purchased by Pat from Tom Bowen. Pat will need reimbursement by Sue for \$80. Pat inquired if we could use more; it was agreed that another 6 should be purchased from Tom.
2. Weed Trimmer: Carter will not be returning. Only potential candidate was too young (age 12). In the interim Pat and Larry will take care of trimming.
3. Podium: Items contained therein need to be gone through. Karen indicated some organization took place during the Easter Egg Hunt while selling vouchers. She also inquired if anyone knew where the sample bricks are for the brick fundraiser (Rachel attempted to locate them during the meeting). It was further noted remaining holiday items need to be returned to the Town Hall.
4. Flags: Additional flags need to be purchased. Lenny offered to obtain some from where he got them previously.

Next meeting **June 11, 2025, at 6 p.m.**, at the Mill (weather permitting under the Pavillion)

At 7:30 p.m., Rachel moved to adjourn the meeting, seconded by Lenny, and it was approved

Respectfully submitted,
Karen Wenger, Secretary